



**Interview Schedule for Northwest College Presidential Search**

**Dr. MICHELLE SCHUTT**

**Wednesday, February 23, 2022  
DAY ONE**

<b>Start</b>	<b>End</b>	<b>Activity</b>	<b>Location</b>
7:30AM	7:45AM	VP Havig will pick up candidate at hotel	Lamplighter Inn
7:45AM	8:30AM	Breakfast with Vice Presidents and Directors/Deans	Yellowstone Conference Center
8:30AM	9:30AM	Meet with Vice Presidents	Yellowstone Conference Center
9:30AM	10:15AM	Campus Tour with Student Trailblazer – Jessica Kasinger	Yellowstone Conference Center
10:15AM	10:30AM	BREAK	
10:30AM	10:45AM	Meet with Interim Exec Sec to President, Keli Borders	Moyer 112
10:45AM	11:45AM	Interview #1 with Board of Trustees members Mark Wurzel & Carolyn Danko	Moyer 112
12:00PM	1:00PM	Lunch with Academic Advisory Council	Yellowstone Conference Center
1:00PM	1:15PM	BREAK	
1:15PM	2:15PM	Interview #2 with Board of Trustees members Tara Kuipers, Lawrence Todd, & Dusty Spomer	Moyer 112
2:15PM	2:35PM	Meet with HR Director, Jill Anderson	Moyer 112
2:35PM	2:45PM	BREAK	
2:45PM	3:45PM	Interview #3 with Board of Trustees members Bob Newsome & John Housel	Moyer 112
4:00PM	5:00PM	Drop in reception for public/community, NWC employees & students – light refreshments provided	Yellowstone Conference Center
5:15PM	6:30PM	Reception with NWC Alumni & Foundation by invitation	Local Residence
6:30PM	6:45PM	NWC Board member – drive candidate to restaurant	Lamplighter Restaurant
6:45PM	8:30PM	Dinner -Presidential Steering Committee, Board President & other Board members	Lamplighter Restaurant



**Interview Schedule for Northwest College Presidential Search**

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**Thursday, February 24, 2022  
DAY TWO**

Start	End	Activity	Location
7:30AM	7:45AM	College Council President, Michael Cuddy – will pick up candidate	Lamplighter Inn
7:45AM	8:30AM	Breakfast with College Council	Yellowstone Conference Center
8:30AM	9:20AM	Meet with Professional Staff (optional Board of Trustee members present)	Fagerberg 70 <i>(your constituency group will also provide a zoom link and access to a recording)</i>
9:30AM	10:20AM	Meet with Classified Staff (optional Board of Trustee members present)	Fagerberg 70 <i>(your constituency group will also provide a zoom link and access to a recording)</i>
10:30AM	10:45AM	BREAK	
10:45AM	11:35AM	Meet with Faculty and Adjuncts (optional Board of Trustee members present)	Fagerberg 70 <i>(your constituency group will also provide a zoom link and access to a recording)</i>
11:45AM	12:45PM	Lunch with Student Senate/Dee Havig, Lee Blackmore & Chris Dugger	Yellowstone Conference Center
12:45PM	1:00PM	BREAK	
1:00PM	2:00PM	Meet with NWC Foundation & Alumni Officers & Shelby Wetzel, Exec Director Foundation	Moyer 112
2:00PM	2:30PM	BREAK and Presentation Set-Up	Yellowstone Conference Center



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DAY TWO**

2:30PM	4:00PM	<p>Campus Address with Q &amp; A – The presentation will be 90 minutes as follows:</p> <p>In the first 30 minutes, <i>“Tell us about your vision and the steps you would take to make Northwest College the best it can be in an evolving higher education landscape”</i>;</p> <p>For the second 30 minutes, <i>“Present on a topic related to higher education about which you are passionate”</i>;</p> <p>Q &amp; A, 30 minutes: A moderator will pose the <i>“most frequently asked questions”</i> which were submitted by the campus community and public. The candidate will have up to 5 minutes to extemporaneously answer each question.</p>	<p>Nelson Performing Arts Auditorium; Zoom link listed below*</p> <p><i>a recording will be available at <a href="https://www.nwc.edu/presidentialsearch">https://www.nwc.edu/presidentialsearch</a> website within 24 hours of the presentation</i></p>
4:00PM	4:15PM	BREAK	
4:15PM	5:30PM	Formal Interview with Search Committee & NWC Board of Trustees	Yellowstone Conference Center
5:30PM	5:45PM	Wrap up with NWC Board President, Mark Wurzel	Yellowstone Conference Center
5:45PM	6:00PM	NWC Board President, Mark Wurzel – drive candidate to hotel	Lamplighter Inn

\*Zoom Link for Campus Address: 2:30 – 4:00 p.m.

<https://nwc.zoom.us/j/92355818922?pwd=UnBmNjVISDIQbFBQZU5FUENFRtBBz09>

Meeting ID: 923 5581 8922    Passcode: 526348    By Phone: Dial by your location: +1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston); +1 669 900 6833 US (San Jose); +1 301 715 8592 US (Washington DC); +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York)