

**NORTHWEST COLLEGE BOARD OF TRUSTEES  
MINUTES OF SPECIAL MEETING/RETREAT**

**June 3, 2015**

- MEMBERS PRESENT:** President MR. JOHN HOUSEL; Vice President/Secretary MS. NADA LARSEN; Treasurer DR. PAUL FEES; Trustees MS. CAROLYN DANKO, MR. DUSTY SPOMER; MR. JIM VOGT; and MR. MARK WESTERHOLD.
- OTHERS PRESENT:** DR. STEFANI HICSWA, President; and MS. CYNTHIA CICCI, Executive Assistant to the President and the Board of Trustees.
- CALL TO ORDER:** A special meeting/retreat of the Northwest College Board of Trustees was held Wednesday, June 3, 2015, at 9 a.m. at Trapper Village West.
- A APPROVE AGENDA:** **A motion as made by Trustee Danko and seconded by Trustee Larsen to approve the agenda as presented. Motion carried.**
- DISCUSSION:** The special meeting/retreat began with Board members developing a very long list of NWC's accomplishments in 2014-15 under President Hicswa's leadership.
- Afterwards, President Hicswa facilitated Trustee discussion to develop a list of Board priorities for the College.
- After lunch, Trapper Village West (TVW) Supervisor Tim Bjornestad led the Board on a tour of several types of rental units in the TVW complex as well as the Center for Training and Development.
- The first part of the afternoon was devoted to prioritizing the priorities/goals and identifying whose responsibility they are i.e. the Board, the President, or both.
- The Board priorities/goals were refined to a list that the Board can reasonably accomplish in eleven meetings (August-June).
- Establish legislative priorities
  - Policy
  - Student Services leadership
  - Enrollment retention and completion
  - Publicity/marketing paradigm shift
- The President's priorities/goals were narrowed to a list that Trustees feel is most important for her to spend time on, that she can reasonably make progress on, and on which she will be evaluated.
- Enrollment retention and completion
  - Strategic Plan
  - Policy
  - Publicity and Marketing
  - Student Services leadership

During the remainder of the special meeting/retreat, Board members reviewed the list of "take-a-ways" from their winter

retreat. Trustees also identified which of the upcoming meetings/events each of them plans to attend, discussed succession planning in order to achieve more diversity on the Board, and developed a list of questions that should be addressed in a Board Travel Policy.

President Hicswa explained briefly her approach to developing a new strategic plan, *Strategic Vision 2020*.

**On a motion by Trustee Vogt and seconded by Trustee Larsen, the special meeting/retreat adjourned at 4:15 p.m.**

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NADA LARSEN, Vice President/Secretary

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Date